



AIMS

DIRECT

August 2011

Save Time & Improve Productivity with these Commander Process Automation Modules

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Bill of Lading Import - AIMS' e-BOL module automates the process of inputting BOL data into Commander. With just a few clicks, all BOL data can be imported, allowing your staff to quickly enter drop information, saving both time and money.

Business Intelligence - Dashboard provides a comprehensive snapshot of your company's key business metrics with information you can digest in a matter of minutes. It gives insight into the key areas that are critical to the success of your business. AIMS' Business Intelligence is our analytical approach to helping you run your business.

Cardlock - Commander's Cardlock integrates completely and automatically with the rest of the Commander system. Even if you are operating numerous Cardlock sites with a large number of daily transactions, you can manage them in a relatively short period each day. You never double-enter anything related to Cardlock transactions. Taxes, inventory, customer billing and statements—they all flow into the main system automatically.

Cardlock Network Transactions - The Cardlock module processes private/proprietary transactions, and can be upgraded to also manage card network transactions such as CFN or PacPride.

Credit Cards - One of the true "power tools" available to automate credit card processing is AIMS' Credit Card module. The Credit Card module provides the means to select and apply credit card batches in all three situations in which you would need to do so: during receipts-on-account, during c-store/consignee billing, and during invoicing for wholesale loads or bulk plant sales.

C-Stores - If you own or operate convenience stores and want a really cost-effective way to manage the accounting and departmental non-fuel inventories in them, Commander's C-store module is the tool to do it. The C-Stores module allows you to easily manage inventory at the category level (not item level), sales, cost of goods sold, A/P invoices, A/R by customer, and deposits. It provides income statements, for each store or for ad hoc groupings of stores, on demand.

C-Store + C-Store Vendor Invoice, Shift Report Interface - If you are using 3rd party retail store software at your convenience store locations, AIMS C-Store Vendor Invoice interface allows you to conveniently import vendor invoices from your store software. These invoices are posted to the respective vendors' A/P accounts in Commander. This interface also captures retail fuel and in-store sales along with shift collections and customer retail charge tickets.

Customer EFT - Want to improve and shorten your collections cycle? This module automates the process of payments on customer invoices, and provides a detailed transaction report of all transactions. It also electronically sends EFT notices to each customer. This module eliminates re-keying of A/R collection instructions into your

Did you know these modules are available NOW for your Commander Software? Use them with your core Commander system to streamline daily processes.

bank's ACH software and makes the postings of collected amounts to the appropriate A/R accounts.

Document Distribution - This module automates the exchange of critical business documents between customers, business partners, and suppliers. It is built on a unique platform providing powerful storage, categorization and search technologies for Commander documents and allows customers to save critical documents as snapshots and publish them in multiple formats.

Electronic Fuel Tax Filing - Commander automatically prepares a hard copy of each tax schedule and then AIMS automates the process of creating the electronic version required by each state for states that accept simple .csv or .xls formatted tax reports, without 3rd party involvement. For states requiring "true EDI" filing,

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Efficient, Accurate & Easy-to-Use

Let Commander's Vendor Price Import Help You Tackle Daily Price Fluctuations!

Price changes are among the daily tasks which can easily and quickly impact the bottom line of your business. Now that prices have become even more volatile, with multiple price changes occurring daily, the challenge of manually entering prices *accurately* each time, is just that - a challenge.

Commander's **Vendor Price Import** module reduces the problem of clerical errors eating into

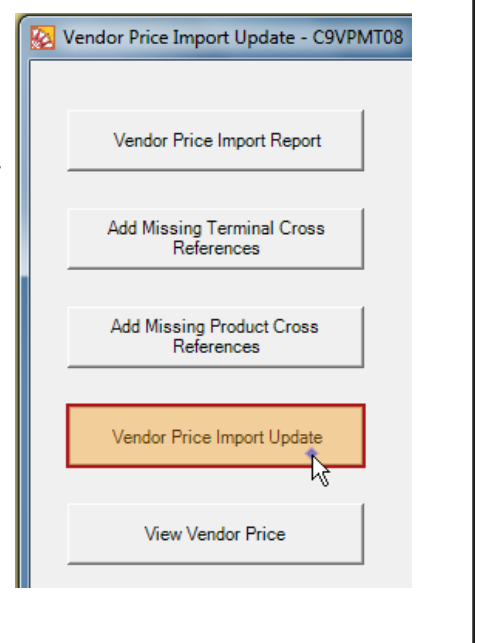
your profits, and it helps you keep the necessary margins on fuel prices .

Using the Vendor Price Import module will quickly become a daily part of your operational routine, to the extent that it will be "second nature". There is no limit to the number of price changes you can import within a 24-hour period, and old prices are never dropped.

This module is easily implemented, and training time for employees is minimal.

Let Commander's Vendor Price Import module simplify your fuel price maintenance and eliminate accidentally using the wrong cost basis for direct-drops!

After the initial import is done, Commander takes you to the screen on the right. Here you can add any new information needed, and review the imported information, before updating.



A recent study by Forrester Consulting, shows only 25% of businesses feel they are well prepared, in the event of a disaster.

AIMS Partners with Agility Recovery Solutions to Offer Disaster Recovery and Business Continuity Solutions

AIMS has selected Agility Recovery, North America's leading business continuity and disaster recovery company, to join their disaster recovery solutions program.

Agility Recovery, headquartered in Charlotte, NC, specializes in providing comprehensive, turnkey business continuity solutions to small and mid-sized businesses across North America. To handle the traditional disaster

recovery industry roadblocks of scale, cost, and complexity, Agility developed ReadySuite, a solution delivering the critical assets necessary for businesses to remain operational during disasters or interruptions.

For a nominal monthly fee, members have access to the following resources:

- Power – generators
- Technology – PCs, Intel servers, tape drives, phones and fax machines
- Space – office space complete with desks and chairs
- Connectivity – satellite for voice and Internet access

"Our business model is built upon the belief that every business, regardless of size or industry, should have access to a disaster recovery solution in order to remain operational following a disaster," says Agility CEO Bob Boyd.

David Dorries, director of sales and marketing at AIMS, explains that choosing Agility Recovery to become a

partner in AIMS' comprehensive suite of disaster solutions, makes great business sense for our clients. "With Agility's ReadySuite program, AIMS is able to offer all petroleum marketers a cost



effective way to protect their investment and ensure their longevity. By planning for the unknown, marketers will be able to conduct business as usual, should they experience a disaster or unplanned outage."

You can learn more about AIMS' disaster recovery solutions by visiting our website at www.aims1.com, selecting "services", then selecting "disaster recovery services".

Look for news from AIMS soon about upcoming webinars on Disaster Recovery Planning





Jenice Conville

Meet Our Team!

In past issues, we have featured our most senior staff members. We now feature our sixth-longest tenured team member, Jenice Conville. The more complex the product a company sells, the more important the quality and experience of its personnel becomes. AIMS personnel translate the potential benefits of AIMS' software into actual benefits for our customers.

Desiring a change of pace from the corporate world of mainframes and midrange computers, on October 15, 1996, **Jenice Conville** joined the AIMS team as the Director of Research and Development, after working 18 years for a local engineering firm.

Joining AIMS brought Jenice into the world of UNIX, which presented the challenge of working in a completely different environment, without tools which would have enabled her to monitor jobs, manipulate data, debug programs or control print jobs. However, Jenice said, "while developing COMPAS 8.0, AIMS' enhancement to legacy software COMPAS 7, we used a product named FLEXGEN with ACUCobol as the underlying programming language, using a Vision file structure. A debug tool was available and a Print Manager was designed and became an enhancement."

At the same time COMPAS 8.0 was in development, Jenice began the process of building AIMS' Research & Development department, which has resulted in moving from what was basically a one-person department, to a team of nine people. "Establishing procedures and standards from design to coding to testing to documentation were interesting since things were quite unstructured," she said.

After building COMPAS 8.0, work began on Windows-based COMPAS Commander. First released in 2005 and built from the ground up, using a new platform, new operating system, new tools and new file structures, Commander was a challenging, yet very rewarding project.

One of the things Jenice enjoys most about her job is researching client needs and collaborating with team members to create

the best solution. She enjoys all aspects of managing a project from start to finish, including working with beta clients, supporting projects until they are ready to be released, and making sure each project meets the quality assurance of established standards and procedures before it is released.

On a personal note, Jenice has been single for several years, and likes having the freedom to make her own rules. "It's a great place to be in this phase of my life," she said. She has three daughters, Toni, Alicia and Stacy; two grandsons, Will and Ben; and two wonderful sons-in-law.

Most of all, Jenice enjoys spending time with her family, especially her grandsons, and friends are also a top priority when it comes to having "down time."

Among her other interests, Jenice is a dedicated fitness buff, and likes to travel, experiencing new places, new cultures and new foods; she also enjoys reading and church activities.

"I love challenges and learning new things to improve our product, our processes, and our reputation," Jenice says. "Motivating our talented staff to strive for excellence is satisfying, and software development is gratifying because an idea is visualized, then solidified, then developed into a finished



Jenice enjoys spending time with her grandsons Will & Ben.

product from which clients will benefit. That's exciting."

Form 1099 Expansion Requirement Repealed

Rental Income Recipients Are No Longer Required to Issue 1099s to Service Providers.

On April 14, 2011, President Obama signed H.R. 4, the Comprehensive 1099 Taxpayer Protection and Repayment of Exchange Subsidy Overpayments Act, from the health care reform law enacted in July, 2010. The law will now revert to the previous statute.

Although this bill repeals the expanded requirements enacted under the health care reform law, it does not change the previous I.R.S. requirements. It repeals the Form 1099 expansion included in the health care reform law, and an additional expansion adopted as part of the 2010 Small Business Jobs Act which requires incidental rental income recipients making payments of \$600 or more

to rental property service providers to issue Form 1099s to the rental property service providers. This incidental landlord expansion is in effect this year, but the change will repeal the incidental landlord expansion for 2012.

The health care reform law required businesses to issue the Form 1099 to corporations, as well as all persons in a trade or business. The law also expanded the scope of this requirement, by requiring the issuance of Form 1099 for payments made to property providers, as well as service providers. The changes are effective for payments made after December 31, 2011.



Attention COMPAS 8 clients!

Bank Reconciliation

Balance your company checking account much more quickly with AIMS' Bank Reconciliation program for COMPAS 8.

If your bank can send electronic checking account import files, then you can save hundreds of labor hours and improve accuracy in reconciling bank statements by using AIMS' Bank Reconciliation module.

The Bank Reconciliation module reads incoming bank records and matches them to the corresponding items on the AIMS check register. Debits must match by check number and amount, and credits must match by amount, and have a date that is no more than seven days greater or seven days less than the bank record date. In COMPAS, matching items are flagged as reconciled on the check register.

You can print or view a report of unmatched items, and through manual entry, you can reconcile any remaining items.



Many hours of labor spent manually reconciling statements are reduced to the time it takes for your computer to match numbers. You can also reconcile as often as your bank can provide you with checking account import files. This really helps when you need to know quickly how much cash you have in the bank.

Below are four AIMS Bank Reconciliation clients we reviewed recently, to determine how many items the Bank Reconciliation module actually reconciled for a given period. As you can see, the time savings created by this module is considerable, not to mention the accuracy of the process is greatly improved.

Client	Total # of Reconciled Trans.	# of Trans Reconciled by Bank Recon
#1	365	306 (83%)
#2	2,907	2,805 (96%)
#3	585	535 (91%)
#4	357	268 (92%)

Contact Arrah Hargus today at 318.323.2467, ext. 9339 or ahargus@aims1.com for more information on this efficient and time-saving module.

Process Automation Modules, cont'd from p. 1

purchase AutoTax, AIMS "Enhanced Electronic Interface", to file with many of these states directly. AIMS can also create an interface to Zytax.

Fuel Inventory Data Import - AIMS has several ways to automate the importation of ATG and meter/totalizer readings into Commander. We have interfaces to AIMS' AutoSend and AutoSIR software, Intellifuel software, SIMMONS Corporation and a method of capturing data directly from your z-tape with our FSM solution.

Journal Entry Import Interface - If you need to import journal entries from other software you use to run your business, AIMS' Journal Entry Import makes the process seamless. AIMS can map data from most software and import that data directly into Commander's General Ledger.

Payroll Interface - AIMS' Journal Entry Import Interface was originally designed to import payroll data directly into Commander. This allows our customers to utilize any payroll software. If you want to eliminate manually entering your payroll data into Commander, talk to AIMS about how we could interface to your specific payroll software.

Marketing Assistant - Offers a fast and effective way to email or fax price quotes to your customers and prospects. Marketing Assistant quickly distributes "in mass" large numbers of quotes with the ability to send multiple rack prices or select 'best prices' as you deem appropriate for each customer. Marketing Assistant can be configured to create the same template for each customer or group of customers so that the daily distribution of prices takes only a few mouse clicks.

Rack Price Import - Commander's Rack Price Import module allows you to maintain necessary margins on fuel prices. Let this module simplify your fuel price maintenance and eliminate accidentally using the wrong cost basis for direct-drops!

Rebate Module - For selling products for which you receive vendor rebates, the Rebates Module can automate the process of accounting for those rebates. It is the best way to maintain and generate vendor rebate schedules. Not only does the Rebate Module provide easy reporting of rebate-eligible products to your vendors, you can also create any combination of schedules, by product, vendor, or customer, with multiple rebate levels per product.

Salesman's Commission - Commander's Salesman's Commission Module automates the tedious tasks of sales tracking and profit and commission calculation. As a by-product of customer invoicing, it captures data and calculates commissions, using an impressive variety of methods.

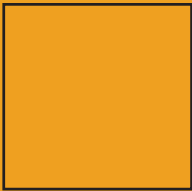
Web Portal - Offering self-service anytime is invaluable. According to a recent Forrester report, self-service results in a 97% savings per customer interaction for your business. Display customer invoices, price quotes, EFT notices, monthly statements & more.

Call or email Arrah Hargus at 318.323.2467 ext. 9339 or ahargus@aims1.com to find out how these modules can save you time and money.



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Ever Heard of a QR Code?

You may have seen them in magazines, posters, billboards, or direct mail. They look like black-and-white puzzles and resemble bar coding. If you snap a picture of them with a smart phone, they take you to a special Web page with marketing information. They are quick response codes—or QR codes, for short. Think of them as shortcuts from print to the Web. You can open a web page, put contact details into a phone, get more information about a business or product, get directions/map or watch a video, for example.

Please check out our new QR Code (featured above) when you have a few minutes & let us know what you think about this new technology!

Like Our New Look?

We hope you do, and we would like your comments. We've updated our website, logo, newsletter and other items. We've also added some new services, such as Disaster Recovery/Business Continuity Solutions. Document Distribution is soon to be released, and we're making plans to host our 1st webinar. Stay tuned for more news from AIMS!



"Like" Us on Facebook & Join Us on LinkedIn!

That's Right! AIMS now has a page on Facebook, as well as LinkedIn, and we invite you to join us.

If you're not familiar with either of these two social networking sites, it is easy to become a member, and they are both free to join. View our Facebook page and click on the "Like" button. Here you will see current information about new products, special events, press releases, trade show plans, pictures, and much more.

You can also connect with AIMS on LinkedIn. LinkedIn is the world's largest professional network with over 100 million members. LinkedIn connects you to your personal contacts and can become another resource for you to use in identifying other people in our industry.

To check out AIMS on Facebook and LinkedIn, visit these websites:

<http://www.facebook.com/AIMS-Inc>

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